

Kansas City, Kansas Public Library Mobile Library

Mobile Library New Stop Request Form

Name of person making request: _____ Date: _____

Address: _____

Email address: _____ Phone: _____

Location for the proposed stop: _____

Suggested day of the week: _____ Suggested time of day: _____

The mobile library is 37 feet long and must have adequate room to maneuver. Please describe the area where the mobile library would be parked and how it could enter and exit:

Estimated number of potential mobile library users: _____

What age levels do you anticipate the mobile library serving: (Check all that apply)

☐ Preschool ☐ Children ☐ Teens ☐ Adults ☐ Seniors ☐ Family

The proposed location has:

Yes No

- ☐ ☐ Sufficient parking and ample space to safely maneuver 37' mobile library
☐ ☐ Area open and accessible to the general public
☐ ☐ Year-round accessibility
☐ ☐ Restroom facilities for mobile library staff

Is it possible for the proposed location to help publicize this particular stop:

Yes No

- ☐ ☐ By listing the date and time of the mobile library stop on the location's website
☐ ☐ By circulating library flyers and/or other publications
☐ ☐ By on-site signage

This form may be emailed to: mobileteam@kckpl.org, faxed to: 913-551-3243, Attn: Mobile Library, or mailed to:

Kansas City, Kansas Public Library, Attn: Mobile Library, 625 Minnesota Ave., Kansas City, KS 66101

For more information call 913-530-5951 or visit www.kckpl.org



Library programs, events, and classes are photographed or videotaped for promotional purposes or to document library activities. Notify library staff if you prefer not to be photographed.

created: 6/23/2015 updated: 9/27/2016