



Literary Journal Submission Guidelines

Please read the following sheets carefully, as they outline what library expects from you, the author and artist, as well as what you can expect from the library.

Author Responsibilities

These items must be provided by January 7:

- Your poetry, short story, or photography in a digital format.
- Completed Journal Publication Agreement Form.

Artwork or collection requirements:

- Individual stories and poems must be five pages or less to allow adequate space for everyone.
- Items must be delivered ready for publication. The library will not prepare your items for you.
 - Writing should be revised and typed how it should be printed.
 - Photos should be sent in JPEG format.
 - Please provide your name, email address, and/or phone number in the email in which you send your materials.
- *All work (writing and photos) should relate to the concept of quarantine, pandemic, or COVID-19, as that is the journal's theme.*
- All work must be sent in before or on the due date. Late items will not be accepted.

Any work not conforming to the above standards will not be accepted into the literary journal.

Library Responsibilities

- The library will provide the finalized literary journal. Contributors will be notified of its release.
- The library will coordinate publicity through the library's programming blog, web page, and social media.

Dates to keep in mind:

January 7
March 1

All photos, poetry, and stories are due
Journal finalized

Please digitally sign and complete the following portion of this page and return to Alyssa Grissom along with your submission. Please direct any questions to Alyssa Grissom at (913) 295-8250 ext. 5102.

Alyssa Grissom, Library Associate
Kansas City, Kansas Public Library West Wyandotte Library
agrissom@kckpl.org

Date: _____

Title of Work(s): _____

Author's Name: _____

Author Email: _____

Author Phone Number: _____