



Kansas City, Kansas Public Library MobilePrint Instructions

MobilePrint, or wireless printing, is available at the following Kansas City, Kansas Public Library branches: MAIN, SOUTH, TURNER, and WEST.

Submit your print job to the print queue for the branch and printer you want to use, and then pay for the print at the library, like you would when printing from the public lab.

In addition, you can use a web portal for the branch, select a printer type (black and white or color), enter your email address (for your position in the printer queue) and upload your document to print. You can then go to the library branch to pay for and retrieve your document.

Use the following URL links for the specific branch you will retrieve your print job from:

- MAIN: <https://www.printeron.net/kckpl/main>
- SOUTH: <https://www.printeron.net/kckpl/south>
- TURNER: <https://www.printeron.net/kckpl/turner>
- WEST: <https://www.printeron.net/kckpl/west>

Enter your information, as the example below, and click on the right-hand triangle to proceed:

A screenshot of the Kansas City, Kansas Public Library MobilePrint Service web portal. The header is blue with the library logo and text: "KANSAS CITY, KANSAS PUBLIC LIBRARY Main Library MobilePrint Service". Below the header, there is a welcome message: "Welcome to our Patron Printing service. Print virtually any document or web page from your Internet connected PC to one of our Library printers." and the address: "625 Minnesota Avenue Kansas City, KS 66101 UNITED STATES". A note states: "There is no additional software required. Simply follow these steps:". The main content area is divided into three columns: "Printer" with radio buttons for "Black and White" (selected) and "Color", and a "Details" button; "User Info" with an "Email address:" field containing a redacted email address, and explanatory text: "Your user information is used to uniquely identify your print jobs. Use this information to obtain your document in the Library printing facility."; and "Select Document" with a "File or URL:" field containing "KCKPL.org.jpg" and a "Browse..." button, and explanatory text: "Browse your computer files to select the document you wish to print.". At the bottom left, there are three links: "How do I print from a mobile device?", "How do I print a boarding pass?", and "What types of files can I print?". At the bottom right, there are three buttons: a question mark, a close (X) button, and a right-pointing triangle (next button).



Approve print job

Your print job has 1 pages.

Pricing information:

\$ 0.10 /Page

To approve this job, click the Print button.

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The program will then count the number of pages you are printing, show you the cost per page, and you can click the image of the printer to actually submit the print job.



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To pick up your document, go to the printing facility with your user information.

You can refresh the status of your document by clicking the (i) button.



Document Status

Your request has been processed.

Job Reference #: 976978549

Please record your job reference number to identify your print job in the event of a problem.

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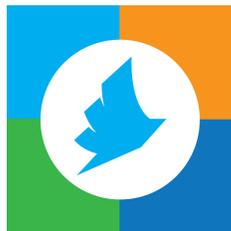
This screen will show you the request being processed, you can get updated information by pressing the circled “i” in the lower-right.

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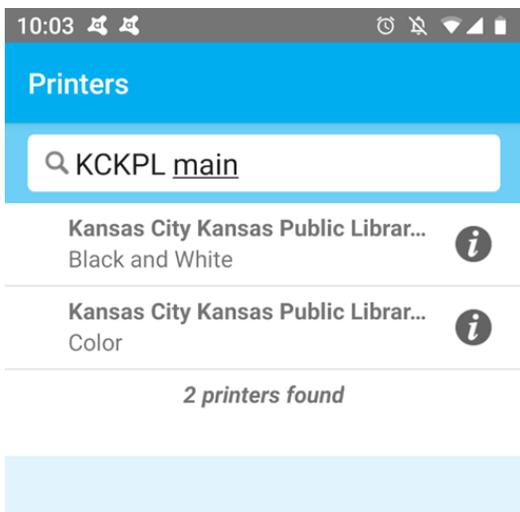
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Print using the mobile app, PrinterOn

If you have an Android or Apple device, you might want to use the apps, which are available from the respective online stores. Look for the PrinterOn application and install it.

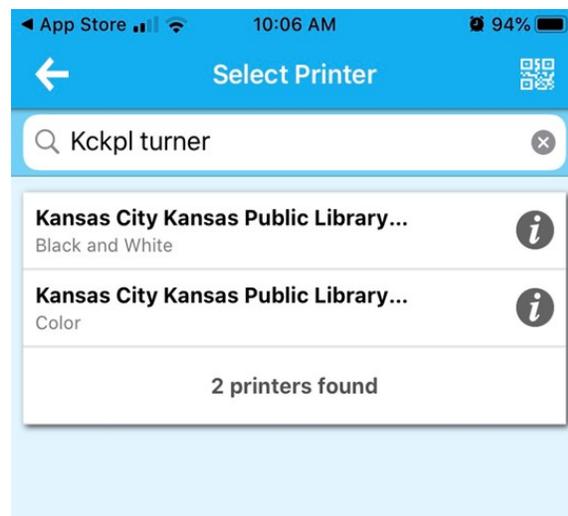


Android



Click on the printer selection button at the bottom of the app, search for KCKPL [branch] to find the printers available at a given branch.

Apple



Click on which printer you want to use, select your document, click on the PRINT icon, enter your email address, and your document's on the way to the print queue for you to pick up at the library! It will take a minute or two to process the document and actually send it on the way.

What type of files can I print?

- Microsoft Word for Windows or Mac 2000-2019
- Microsoft Excel for Windows or Mac 2000-2019
- Microsoft PowerPoint for Windows or Mac 2000-2019
- LibreOffice writer 2.x and later
- LibreOffice calc 2.x and later
- LibreOffice impress 2.x and later

Graphics and text formats:

PDF PNG BMP JPB HTML TIFF RTF ASCII

This is just a partial list for others, please check the web portal for any of the branches under "What types of files can I print?".